

# AGENDA

**Meeting:** Malmesbury Area Board  
**Place:** Brinkworth Village Hall, B4042, Brinkworth, Chippenham, SN15 5AF  
**Date:** Tuesday 29 November 2022  
**Time:** 7.00 pm

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Including the Parishes of Ashton Keynes, Brinkworth, Brokenborough, Charlton (nr Malmesbury), Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea and Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton, Oaksey, Sherston, Sopworth, St Paul Malmesbury Without.

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**The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Ben Fielding, Senior Democratic Services Officer, direct line 01225 718656 or email [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Chuck Berry, Minety  
Cllr Gavin Grant, Malmesbury (Chairman)  
Cllr Martin Smith, Sherston  
Cllr Elizabeth Threlfall, Brinkworth (Vice-Chairman)

## **Recording and Broadcasting Information**

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**Monkton Park, Chippenham**

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	<b>Time</b>
<p>1     <b>Chairman's Welcome and Introductions</b></p> <p>The Chairman will welcome those present to the meeting.</p>	<b>7.00 pm</b>
<p>2     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>3     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 20 September 2022.</p>	
<p>4     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>5     <b>Chairman's Announcements</b> (<i>Pages 9 - 18</i>)</p> <p>The Chairman will provide information about:</p> <ul style="list-style-type: none"> <li>• Wiltshire Climate Strategy Delivery Plans</li> <li>• Voluntary Community and Social Enterprise (VCSE) Alliance (BSW Integrated Care Board) Update</li> <li>• Update from Community First</li> <li>• Temporary Events Notices (TEN's)</li> </ul>	<b>7.10 pm</b>
<p>6     <b>Partner Updates</b> (<i>Pages 19 - 34</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>• BSW Together (Integrated Care System)</li> <li>• Healthwatch Wiltshire</li> <li>• Health and Wellbeing Update: <ul style="list-style-type: none"> <li>i) Malmesbury Area Health and Wellbeing Forum</li> <li>ii) Health &amp; Wellbeing Champion</li> </ul> </li> <li>• Town and Parish Councils</li> </ul>	<b>7.15pm</b>
<p>7     <b>Area Board Priority Update</b></p> <p>To receive updates from Lead Councillors for the local Area Board priorities.</p> <ul style="list-style-type: none"> <li>• <b>Positive activities for young people</b> – Cllr Gavin Grant</li> <li>• <b>Green Issues</b> – Cllr Martin Smith</li> <li>• <b>Reducing loneliness and social isolation</b> – Cllr Chuck Berry</li> </ul>	<b>7.30pm</b>

	<ul style="list-style-type: none"> <li>• <b>Highway Safety</b> – Cllr Elizabeth Threlfall</li> <li>• <b>Community resilience</b> – Cllr Gavin Grant</li> </ul>	
8	<p><b>Cost of Living Crisis and Warm Spaces</b> (<i>Pages 35 - 38</i>)</p> <p>To have a further discussion about the cost of living crisis as well as warm spaces available in the local community.</p>	7.40pm
9	<p><b>Green Square Accord</b></p> <p>To host a discussion with David Loon (Head of Localities) regarding the services provided locally by Green Square Accord.</p>	8.00pm
10	<p><b>Shared Lives Presentation</b> (<i>Pages 39 - 40</i>)</p> <p>To receive a presentation from Mercedes Apps (Shared Lives Team Leader).</p>	8.20pm
11	<p><b>Local Highways and Footway Improvement Group (LHFIG)</b> (<i>Pages 41 - 54</i>)</p> <p>The Area Board will be asked to consider the recommendations from the 25 October 2022 Malmesbury Local Highways and Footway Improvement Group (LHFIG) meeting outlined in the report.</p>	8.40pm
12	<p><b>Area Board Funding</b> (<i>Pages 55 - 58</i>)</p> <p>To consider the following applications for funding:</p> <p><b><u>Community Area Grants:</u></b></p> <ul style="list-style-type: none"> <li>• Cross Hayes Preschool - £3,000 towards Cross Hayes Preschool Outdoor Shelter.</li> <li>• Malmesbury Morris - £500 towards Malmesbury Morris Dancers.</li> </ul> <p><b><u>Older and Vulnerable Adults Funding:</u></b></p> <ul style="list-style-type: none"> <li>• The Kings Church Malmesbury - £450 towards keep warm at Kings.</li> <li>• M and VCAP - £1,912 towards Warm Spaces and Winter Support.</li> </ul> <p><b><u>Youth Grants:</u></b></p> <ul style="list-style-type: none"> <li>• The RISE trust youth - £3,910 towards Malmesbury safe space and outreach project.</li> </ul>	8.45pm
13	<p><b>Urgent items</b></p> <p>Any other items of business which the Chairman agrees to consider</p>	



as a matter of urgency.

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**Future Meeting Date**

The next meeting of the Malmesbury Area Board will be held on 28 February 2023.

**9.15pm**



# MINUTES

**Meeting:** Malmesbury Area Board  
**Place:** Malmesbury Town Hall, Cross Hayes, Malmesbury, SN16 9BZ  
**Date:** 20 September 2022  
**Start Time:** 7.00pm  
**Finish Time:** 9.15pm

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Please direct any enquiries on these minutes to: Ben Fielding, Democratic Services Officer, (Tel): 01225 718656 or (e-mail) [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk). Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Chuck Berry, Minty  
Cllr Gavin Grant, Malmesbury (Chairman)  
Cllr Martin Smith, Sherston  
Cllr Elizabeth Threlfall, Brinkworth (Vice-chairman)

### **Wiltshire Council Officers**

Andrew Jack, Strategic Engagement Partnerships Manager  
Dominic Argar, Assistant Multimedia Officer  
Ben Fielding, Democratic Services Officer  
Helean Hughes, Director of Education and Skills

### **Town and Parish Councils**

Malmesbury Town Council  
Charlton Parish Council  
Great Somerford Parish Council  
St Paul Malmesbury Without Parish Council

### **Partners**

Kim Power, Chair of Malmesbury Health and Wellbeing Forum  
Julie Dart, Health and Wellbeing Champion

**Total in attendance: 18**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
17	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Malmesbury Area Board. The Area Board partook in a minute's silence in respect of the passing of Queen Elizabeth II as well as providing their best wishes to his Majesty King Charles III.</p>
18	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were provided from Inspector James Brain (Wiltshire Police), Sergeant Jamie Ball (Wiltshire Police), Station Manager Dean Hoskins (Dorset &amp; Wiltshire Fire and Rescue Service), Jay Williams (Kinship and Fostering Manager), Tony Moore, Michael Bromley Gardner, Ellen Blacker and Nick Hare.</p>
19	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 7 June 2022 were presented for consideration and it was;</p> <p><b><u>Resolved</u></b></p> <p><b>To approve and sign as a true and correct record of the minutes of the meeting held on 7 June 2022.</b></p>
20	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interest.</p>
21	<p><u>Chairman's Announcements</u></p> <p>The Chairman and Members of the Area Board made the following announcements, which were contained in the agenda pack.</p> <ul style="list-style-type: none"> <li>• Annual Canvass</li> <li>• Update on behalf of the Wiltshire Centre for Independent Living</li> <li>• Quarterly video update from Dorset &amp; Wiltshire Fire and Rescue Service</li> <li>• Strategic Engagement and Partnerships Briefing Note</li> <li>• Building Bridges - <a href="http://www.buildingbridgessw.org.uk">www.buildingbridgessw.org.uk</a></li> </ul> <p>The Area Board placed on record their gratitude towards Alexa Davies, Community Engagement Manager, who had left her post as part of the Engagement Team restructure. Following this, the Area Board welcomed and introduced Andrew Jack as the new Strategic Engagement Partnerships Manager for the Malmesbury Area, who provided an overview of his role in</p>

	<p>relation to the Area Board.</p> <p>The Area Board also welcomed Helean Hughes, Director of Education and Skills, to the Area Board who had been allocated as a member of the extended leadership team to attend meetings. Helean noted that her role would be to capture the local agenda and feedback to the extended leadership team any work and consequently inform future provision for identified themes.</p>
22	<p><u>Partner Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> <li>• <b>Wiltshire Police</b> The Area Board noted a written statistical update attached to the agenda pack.</li> <li>• <b>Dorset &amp; Wiltshire Fire and Rescue Service</b> The Area Board noted a written update attached to the agenda pack.</li> <li>• <b>Bath and North East Somerset, Swindon and Wiltshire Integrated Care Board</b> The Area Board noted a written update attached to the agenda pack.</li> <li>• <b>Cartmell Community Minibus</b> Kim Power provided an update to the Area Board, which covered that the Cartmell Community Bus Mini bus was available for use by community groups and charities. Additionally, the group had successfully applied for a £60,000 lottery grant and have ordered a new bus, which will be available towards the end of the year.</li> <li>• <b>Riverside Community Centre</b> Kim Power provided an update on behalf of the Riverside Community Centre, which covered that the Community Centre had hosted a wide variety of activities over spring and summer including Tai Chi. Recently, the Centre had opened up during the Malmesbury Carnival to provide a space for people to get changed, use the toilets and have a cup of tea.</li> <li>• <b>Malmesbury Area Health and Wellbeing Forum</b> Kim Power, Chair of the Malmesbury Area Health and Wellbeing Forum, provided an update to the Area Board, which covered the following points: <ul style="list-style-type: none"> <li>• The Forum last met on 26 July and included a group of over 50 partners in order to discuss and suggest themes that could be worked on within a partnership in order to provide benefit to the local area.</li> <li>• A big issue that has arisen since Covid is elderly and vulnerable people coming back into community life. To support this issue, the Forum has worked closely with Celebrating Age Wiltshire, who have provided a variety of events to help the elderly to re-establish relationships.</li> <li>• A creating conversations group is being ran at the library, with an aim of</li> </ul> </li> </ul>

	<p>targeting those who are lonely and find it difficult to physically travel to places to meet people.</p> <ul style="list-style-type: none"> <li>• The next meeting of the Forum will be in mid-October with options being considered to support those who are finding the current economic situation difficult.</li> </ul> <p>• <b>Health &amp; Wellbeing Champion</b></p> <p>Julie Dart, Health and Wellbeing Champion provided an update to the Area Board, which covered the following points:</p> <ul style="list-style-type: none"> <li>• Julie has a monthly meeting through Wiltshire Council with other people in her role across the county in order to standardise and share information.</li> <li>• Quarterly meetings have taken place with the health Centre, with positive ideas coming out of the latest meeting in April.</li> <li>• The Malmesbury Public Living Room is now up and running, which offers a different mode of protected public space for people to come together. People have attended for varying reasons, with some attendees being one off and others more regular. The Public Living Room will also be a warm space in winter.</li> <li>• Julie is set to start an autumn programme to meet lunch clubs as well as different parishes.</li> <li>• Julie Dart is a volunteer with the organisation Care Home Volunteers who go into local care homes to give befriending and support visits to residents. She spoke about the value of this work. She is an ambassador for Care Home Volunteers to promote their work.</li> </ul>
23	<p><u>Fostering in Wiltshire</u></p> <p>The Area Board received a presentation on Fostering in Wiltshire from Andrew Jack, Strategic Engagement Partnerships Manager. The presentation provided information about the fostering service, an overview of the current numbers of children in care, common fostering myths and what makes a good foster carer. The presentation also included a short video of someone who lived in care, to explain the positive impact that fostering had had on her life. The presentation ended with a call to action to get involved in or support fostering via social media.</p> <p>At the conclusion of the presentation, the following points were made:</p> <ul style="list-style-type: none"> <li>• Cllr Berry noted that it was clear from the video the level of value that there is to be delivered as a result of fostering. In addition, the financial benefits of fostering were cited, with it also stated that this is an opportunity to help shape a more wholesome individual for society.</li> <li>• It was requested that the fostering information be provided to Parish Councils so they could share within their newsletter.</li> <li>• It was also suggested that messages be shared on local Malmesbury Facebook groups, which would have a large number of members.</li> </ul>

	<ul style="list-style-type: none"> <li>• Feedback was provided to the corporate team that it could be useful for the Council in their communications to look at the top 5 things that are important to be delivered as fostering would likely be one of these areas.</li> </ul>
24	<p><u>Warm Spaces in the Community</u></p> <p>The Chairman introduced the item, which would have the purpose partly to gather information for colleagues connected professionally to Wiltshire Council, to prepare for the winter period.</p> <p>Helean Hughes, Director of Education and Skills, provided the following update on preparation plans from a Wiltshire Council perspective. The update covered the following points:</p> <ul style="list-style-type: none"> <li>• The Council is currently waiting for further guidance from central government.</li> <li>• The Council has identified the following workstreams in response to the cost of living: 1) Staffing, to ensure that staff can deliver and provide the plans in place; 2) Residents, with a consideration of the pressures that they will be under; 3) Businesses including schools and early years settings.</li> <li>• It was stated that like during Covid, there is set to be a Household Support Grant, which continued to pay families during the school holidays as well as the provision of free school meals. Another allocation of this grant is set to be allocated, with a less prescriptive criteria.</li> <li>• From a department perspective, a newsletter is sent out each Friday to schools which can provide advice on how schools can manage their bills and also make families aware of the benefits that are available to them.</li> </ul> <p>Andrew Jack, Strategic Engagement Partnerships Manager, provide further information on preparation plans. The update covered the following points:</p> <ul style="list-style-type: none"> <li>• Work is being done to collect details of food providers in order to make sure community foodbanks, community fridges and lunch clubs are provided for and that they can cope with increased demand in winter. An example was cited of in Salisbury where a network has been created to share information regarding available resources in an effective and easy fashion.</li> <li>• The concept of warm spaces is being investigated, with it being anticipated that some people may not being able to turn on their heating during the day. The work includes looking to identify community venues that would be able to open for people to go during the day, however it has been recognised that other factors such as refreshments may have to be provided to attract people.</li> </ul> <p>The discussion was then opened up to include attendees of the Area Board. During the discussion points that were raised included, but were not limited to:</p>

	<ul style="list-style-type: none"> <li>• It was suggested that Parish Councils get in touch with Primary Schools in their local area and speak to the respective head teacher in order to connect the educational part of the community. Details would be able to be provided by Wiltshire Council.</li> <li>• Wiltshire Council has a list of those that are clinically vulnerable that were supported through Covid and it is likely that a connection will be made to them by the health Centre. Part of the issue will however be those who are not in this group but may find themselves in trouble due to their household income.</li> <li>• Regarding the Area Board Health and Wellbeing Grant fund, it was stated that village halls, parishes and businesses should investigate placing an application to offset some of the cost of their heating if they were to provide a service to the community.</li> <li>• It was stressed that if they have not done so already, Town and Parish Councils should formally put the cost-of-living crisis on their agendas for discussion.</li> <li>• Covid support groups could be used to keep an eye on neighbours to check if they are well or whether they might need support.</li> <li>• Regarding the application of grants, it was raised that lunch clubs had found the application process difficult and complicated, with some clubs not being able to meet the Wiltshire Council Criteria. It was suggested that this issue be taken back to the Leadership team for consideration.</li> <li>• It was suggested that village halls could facilitate community wardrobes, where clothing, including baby and toddler clothes could be exchanged.</li> <li>• It was raised that there could be a stigma that could potentially prevent residents from wanting to access warm spaces and that the branding of services offered would be important in order to ensure that they would be attractive to all that might need them. The Community Living Room was cited as a positive example of avoiding stigmatisation.</li> <li>• Those who live in large houses and those who might have restricted incomes need to be considered, with there being a need to draw people out to take measures and change the way they live e.g. potentially only heating one side of their home.</li> <li>• It was suggested that there is a difference in provision between the villages and town, with village residents needing to use more oil and fuel to travel. Not being able to spend money on petrol could potentially lead to people being isolated. It was suggested that the Wiltshire Council Leadership team look into the purchasing of oil.</li> </ul> <p>Andrew Jack provided his contact details as a means for collecting further information. Email: <a href="mailto:Andrew.Jack@wiltshire.gov.uk">Andrew.Jack@wiltshire.gov.uk</a></p>
25	<p><u>Local Highways and Footway Improvement Group (LHFIG)</u></p> <p>Cllr Elizabeth Threlfall introduced the minutes and recommendations from the LHFIG meeting held on 12 July 2022. It was noted that it had been an exciting quarter for the LHFIG, with a lot of projects coming to their completion points. It was stated that the LHFIG is attempting to complete priority one graded</p>



	<p>schemes and then elevate any other issues that arise. It was stressed that LHFIG meetings are open to the public with residents welcome to join the discussion.</p> <p><b>Resolved:</b></p> <p><b>The minutes of the Local Highways and Footway Improvement Group meeting held on 12 July 2022 were agreed as a correct record.</b></p>
26	<p><u>Area Board Funding</u></p> <p>The Area Board considered the following applications for funding:</p> <p><b><u>Community Area Grants:</u></b></p> <ol style="list-style-type: none"> <li><b>Ashton Keynes Village Hall - £2,500 towards Ashton Keynes Village Hall improvement of projection facilities.</b></li> </ol> <p><b><u>Resolved:</u></b></p> <p><b>Ashton Keynes Village Hall was awarded £2,500 towards Ashton Keynes Village Hall improvement of projection facilities.</b></p> <p><b><u>Older and Vulnerable Adults Funding:</u></b></p> <ol style="list-style-type: none"> <li><b>Wiltshire Music Centre - £1,500 towards Celebrating Age Wiltshire.</b></li> </ol> <p><b><u>Resolved:</u></b></p> <p><b>Wiltshire Music Centre was awarded £1,500 towards Celebrating Age Wiltshire.</b></p> <ol style="list-style-type: none"> <li><b>Caerbladon CIC - £1,850 towards The Malmesbury Chinwag.</b></li> </ol> <p><b><u>Resolved:</u></b></p> <p><b>Caerbladon CIC was awarded £1,850 towards The Malmesbury Chinwag.</b></p> <p><b>It was additionally noted that the Area Board would like Caerbladon CIC to return back in the next calendar year in order to feedback how the initiative went.</b></p>
27	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
28	<p><u>Evaluation and Close</u></p> <p>The date of the next meeting is 29 November 2022.</p>

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### Area Board Briefing Note – Climate Strategy Delivery Plans

<b>Service:</b>	<i>Climate Team, Environment directorate</i>
<b>Date prepared:</b>	<i>26 September 2022</i>
<b>Further enquiries to:</b>	<a href="mailto:climate@wiltshire.gov.uk">climate@wiltshire.gov.uk</a>
<b>Direct contact:</b>	<i>Ariane Crampton</i>

#### 1. Purpose

1.1. To update Area Boards on the publication of new delivery plans to support the council's adopted Climate Strategy.

#### 2. Background

2.1. The Wiltshire Council Climate Strategy was adopted by full Council in February 2022 and is available [here](#).

2.2. The strategy was deliberately kept succinct and at a high level to encourage a wide readership. A commitment was made to develop more detailed delivery plans which would set out how the council would deliver against the objectives in the strategy.

2.3. In May 2022, two [Pathways](#) studies by consultants Anthesis set out what would be required for the council and the wider county to become carbon neutral.

#### 3. Update

3.1. Two climate strategy delivery plans have been developed using evidence from the Pathways studies as well as input from officers across the council and councillors, in particular Cabinet and the Climate Emergency Task Group. Both plans cover the period 2022-24.

3.2. These delivery plans were [published](#) on the council's webpages on 21 September 2022. The Carbon Neutral Council Plan sets out the council's actions towards achieving our goal of becoming carbon neutral as an organisation by 2030. The Climate Strategy Delivery Plan for Wiltshire focuses on the outward facing actions the council can do to lead the transition to a carbon neutral county.

3.3. The [Delivery plan](#) for the whole county recognises that '*Delivery will require working with organisations, residents, businesses and the entire community of Wiltshire. Many of the*

*actions will need to be delivered in partnership with stakeholders in a delivery or an advisory capacity and these will include the (Councillor) Climate Emergency Task Group, Wiltshire Climate Alliance and its member groups, town and parish councils and community area boards, businesses, community organisations as well as individual residents.'*

3.4. The following actions will rely on working with Area Boards: X1.3 (p 5), X17.3 (p 18), B5.3 (p 23), B9.8 (p 25), NE2.1 (p 29), R3.3 (p 44) and R4.4 (p 45).

#### **4. Next steps**

4.1. The plans will provide a valuable framework to progress and monitor action across the climate strategy's seven delivery themes of:

- 4.1.1. Transport
- 4.1.2. Homes and the Built Environment
- 4.1.3. Natural Environment, Food and Farming
- 4.1.4. Energy
- 4.1.5. Green Economy
- 4.1.6. Resources and Waste
- 4.1.7. Carbon Neutral Council

4.2. Relevant teams will be engaging with Area Boards, in particular through the Area Board Environment Leads, to progress the actions listed above over the period 2022-24.

#### **5. Further information**

5.1. Cabinet and full Council regularly receive updates on progress in tackling the climate emergency. An update is being provided to October 2022 [Cabinet](#) and Council. A summary of the latest position is available [here](#).

## VCSE Alliance (BSW Integrated Care Board) Update

Over the past 18 months voluntary sector colleagues across the county have been working with their Integrated Care System colleagues to develop new ways of working and transformation.

At this time of change it is vital that the voices of the sector and the people they support are heard and reflect services planned. This work is taking place across the Bath/Swindon/Wiltshire (BSW) area.

The three Councils for Voluntary Services (CVS) - 3SG, Voluntary Action Swindon (VAS), Wessex Community Action (WCA) and Community First, the Rural Community Council for Wiltshire and Swindon, are working together to ensure that the right VCSE input is sought for decisions made on a locality level through their respective place based VCSE alliances.

Pam Webb CEO of Voluntary Action Swindon is Partner Member for Voluntary Community and Social Enterprise (VCSE) on the BSW Integrated Care Board. You can find out more about Pam here <https://bsw.icb.nhs.uk/team-members/pam-webb>

In Wiltshire a VCSE Leadership Alliance made up of CEO's operating in Wiltshire who lead organisations who are providing significant health and social care support around older age, youth, carers, mental health, dementia, physical activity, culture and general prevention can act as a central point of contact and a front door into the sector for colleagues in health and the Local Authority.

This Wiltshire VCSE Leadership Alliance is just one strand of the mechanism to strengthen, involve and inform the sector. Both Community First and Wessex Community Action offer infrastructure support to the sector and have far reaching networks and forums. These include the voluntary sector forum, which brings together predominantly smaller VCSE partners, the Children's and Families Voluntary Sector Forum, Wiltshire Village Halls Association, Community transport groups, the Wiltshire Inclusion Network (WIN), youth clubs and the Volunteer Manager Forum. All offering clear pathways in and out and a strong reach into the wider sector.

So far the VCSE Leadership Alliance has been establishing its role in the BSW ICB, developing its governance and terms of reference and has offered views and feedback on important pieces of developing work including the BSW Health and Care model, which you can find more about here: [BSW Health and Care model](#). The group has also supported by offering views on BSW population health programme, BSW Together's constitution and has also been involved in the development of BSW's place based alliances in BaNES, Swindon and Wiltshire.

**Find out more. You can find out more about our VCSE partners and their work here: [VCSE Sector and BSW ICS](#)**

Report author: Lynn Gibson (Chief Executive) and Amber Skyring (Wessex Community Action)

Organisation name: On behalf of the VCSE Alliance (3sG, Voluntary Action Swindon, Wessex Community Action and Community First)

Date: 20<sup>th</sup> September 2022



### **AGM & Awards Celebration**

The Community First AGM will take place on 12<sup>th</sup> October 2022 at Devizes Town Hall. This is the first year our AGM will be held in person since Covid-19 and will also see a return of the Community First Awards. These awards recognise the outstanding contribution of local volunteers, groups and individuals involved with our programmes and services. All award winners will be recognised with a certificate and trophy, we will also post the names and photographs (with permission) of winners on our website. Please join us in celebrating the achievements of our winners by sharing with your contacts and networks or on social media.

Following the AGM our annual review and celebration magazine (and video) will be available to view and download on our website: [www.communityfirst.org.uk](http://www.communityfirst.org.uk)

***Please take a look at some of the fantastic achievements from our programmes and services over the last 12 months.***

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### **Volunteer Recruitment Campaign: Link Schemes & Community Minibus Groups**

Community First offers support to local Link Schemes and Community Minibus Groups. These volunteer-led services help to keep communities connected by offering door-to-door or group transport to local services, shops, medical appointments and social events which reduce isolation. Between 17<sup>th</sup>-27<sup>th</sup> October 2022, Community First will be launching a campaign which aims to recruit new volunteers to support local Link Schemes and minibus groups. The campaign will focus on digital and offline channels (including local media).

We have included a campaign poster and leaflet for more information about how to get involved. We would be grateful if you would share this with your networks, in your newsletters and on social media. We will be posting content on our social media channels throughout the campaign. These are:

- [www.twitter.com/commfirstwilts](https://www.twitter.com/commfirstwilts)
- [www.facebook.com/communityfirstwiltshire](https://www.facebook.com/communityfirstwiltshire)

***Please do get involved by sharing our campaign so we can reach as many people as possible.***

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### **Vacancy – Community Development Officer (Part-Time)**

We are currently recruiting for a part-time (20 hours per week) Community Development Officer. The role is a 24-month contract (with the option to extend) and based at our office in Devizes. More information about the role and how to apply can be found on our website:

[www.communityfirst.org.uk/vacancies](http://www.communityfirst.org.uk/vacancies)

Report author: Ellie Ewing (Marketing & Communications Manager)

Organisation name: Community First

Date: 20<sup>th</sup> September 2022





**Area Board Briefing Note – Temporary Events Notices**

<b>Service:</b>	<b>Place – Public Protection – Licensing</b>
<b>Date prepared:</b>	<b>7 September 2022</b>
<b>Further enquiries to:</b>	<b>Linda Holland, Licensing Manager</b>
<b>Direct contact:</b>	<b><a href="mailto:Linda.holland@wiltshire.gov.uk">Linda.holland@wiltshire.gov.uk</a></b>

At a recent Licensing Committee meeting Members requested a briefing to note for Area Boards to raise member and public awareness around the use and control of Temporary Events Notices under the Licensing Act 2003.

**What are Temporary Events Notices and how are they used:**

A Temporary Event Notice (TEN) is a standalone permission which permits licensable activities (sale of alcohol and regulated entertainment) for a short period of time., for a maximum of 168 hours (7 days) for any one event. They were introduced as part of the Government’s light touch approach to the regulation of licensable events.

A Temporary Event Notice may be used to cover outside functions, extensions to licensed hours for licensed premises, charity events, weddings, off sales at market, etc.

A TEN is not an application for a licence and the Council as Licensing Authority does not approve the application it merely permits the event.

**Who can apply for one ?**

Anyone over 18 years of age can apply for one, within certain restrictions

**Temporary Event Notices are subject to following restrictions:**

- no more than 20 events or 26 days to be granted for any premises / location within a calendar year ( increased for 2022/2023 following Covid)
- a **personal licence holder** may apply for a maximum of 50 events in a calendar year
- a **non-personal licence** may only apply for a maximum of 5 events in a calendar year
- no two temporary event notices can be applied for the same premise without a break period of 24 hours between events
- no more than 499 persons may attend at any one time, including all staff and performers
- no temporary event notice can exceed 168 hours / 7 days in time.
- any associate, relative or business partner of the premise user is considered to be the same premises user in relation to the restrictions.

If any of the limitations are exceeded the application will be rejected by the Licensing Authority. If the applicant still wants to go ahead with the event and there is sufficient time for the required legal process, they can apply for a premises licence or club premises certificate.

## ***There are two types of Temporary Events Notice***

### **Standard temporary event notices**

Served on the Licensing Authority and responsible authorities a minimum of 10 working days prior to an event, with the required fee of £21.

The 10 working days' notice does not include bank holidays or weekends and does not count the day the application is received or the day that the event starts.

### **Late temporary event notices**

A late temporary event notice is one served 5 - 9 days working days before the event. With the required fee of £21.

The 5 working days' notice does not include the day the notice is given or the day of the event. The same working day restrictions apply, it does not include bank holidays or weekends.

### **Number restrictions apply to late temporary events notices**

A personal licence holder is limited to **10 late** temporary event notices each calendar year and a non-personal licence holder is limited to **2 late** temporary event notices each year.

### ***Who can object to a temporary events notice?***

Only Wiltshire Police and the council's Environmental Pollution and Control Team in Public Protection can object to a temporary event notice if they consider the event would undermine any of the 4 licensing objectives as follows:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of children from harm.

The Licensing Team, the public and other public bodies are **not** permitted by the Licensing Act to have a view or object to any Temporary Events Notice.

Once a temporary event notice is submitted, both responsible authorities have a maximum of 3 working days to submit an objection to the Licensing Authority.

On a standard temporary event notice if an objection is received then the Licensing Authority will arrange a Licensing Sub Committee hearing to determine the notice. A hearing will take place to decide to approve, add conditions or reject the notice.

On a late temporary event notice, if an objection is received the temporary event notice will be rejected and a counter notice issued, and the event will not be authorised.

***What powers does the Licensing Authority have to stop a permitted temporary event once it has started?***

Licensing authorities have no power under the Licensing Act 2003 to stop permitted temporary events once they have started. A local authority may have powers under other legislation for example: to deal with a statutory nuisance.

***How many temporary events notices does the council receive annually?***

Year	Number	Explanation
2018	2210	
2019	2171	
2020	427	Impacted by Covid
2021	586	Impacted by Covid
2022	1234	Up to 7 <sup>th</sup> September

***Useful links***

[Temporary event notices - Wiltshire Council](#)

[Temporary Events Notice \(England and Wales\) - GOV.UK \(www.gov.uk\)](http://www.gov.uk)





WILTSHIRE POLICE



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# Area Board Update

Royal Wootton Bassett Community Policing Team

November 2022 – **Malmesbury Area Board**



Agenda Item 6

# Your CPT – Royal Wootton Bassett

**Chief Inspector:** C/Insp James Brain

**Inspector:** Insp Louis McCoy (Starting January 2023)

**Neighbourhood Sergeant:** Sgt Jamie Ball

**Neighbourhood Officers:**

PC Joanne Phelps (Malmesbury Town)

PC Lucy Wright (Royal Wootton Bassett Town)

**PCSOs:**

Kelly Hillier (Royal Wootton Bassett)

Monique Beasley (Cricklade and Purton)

John Bordiss (Ashton Keynes and Minety)

Juliet Evans (Malmesbury Rural)

Rebecca Walsh (Malmesbury Town)

# Performance – 12 Months to September 2022

## Force

- Wiltshire Police recorded crime reports a YoY increase of 13.0% in the 12 months to September 2022 and continues to have one of the lowest crime rates in the country per 1,000 population.
- Wiltshire Police has seen a 14.1% increase in violence without injury crimes in the 12 months to September 2022.
- In September 2022, we received:
  - 8,952 '999' calls, which we answered within 12 seconds on average;
  - 14,924 '101' calls, which we answered within 40 seconds on average;
  - 10,736 CRIB calls, which we answered within 4 minutes and 36 seconds on average.
- In September 2022, we also attended 1,531 emergency incidents within 19 minutes and 32 seconds on average.

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>43,310</b>	<b>100.0</b>
Violence without injury	7,521	17.4
Violence with injury	6,280	14.8
Criminal damage	5,127	11.9
Stalking and harassment	4,205	9.7
Public order offences	4,121	9.5
Other crime type	16,056	37.1

## Royal Wootton Bassett CPT

Crime Type	Crime Volume	% of Crime
<b>Totals</b>	<b>1,906</b>	<b>100.0</b>
Violence without injury	381	20.0
Violence with injury	299	15.7
Stalking and harassment	223	11.7
Criminal damage	218	11.4
Public order offences	160	8.4
Other crime type	625	32.8

### Stop and Search information for Royal Wootton Bassett CPT

During the 12 months leading to August 2022, 57 stop and searches were conducted in the Royal Wootton Bassett area of which 77.2% related to a search for controlled drugs.

During 63.2% of these searches, no object was found. In 36.8% of cases, an object was found. Of these cases 66.7% resulted in a no further action disposal; 31.5% resulted in police action being taken; 10.5% resulted in an arrest.

Of the stop and search subjects who defined their ethnicity:

- White – 48 stop and searches
- Black or Black British – 2 stop and searches
- Mixed – 4 stop and searches
- Chinese – 3 stop and searches



# Performance – Hate Crime Overview

## Force

Hate Crime is reporting as stable across the Force. Volumes are now reporting flatter across the year. Year on year trend data is reporting increases in Transgender and Sexual Orientation related hate which follows National trends.

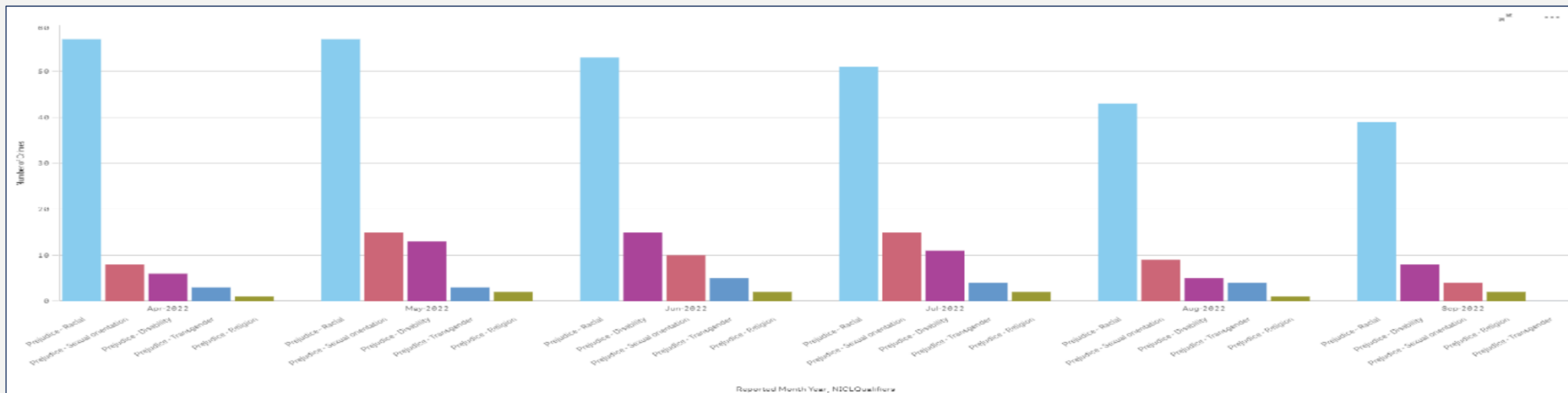
Work by the Hate Crime Silver Scrutiny Panel on hate crime video to raise awareness of Hate Crime and how to report it, including details surrounding how the Criminal Justice System responds to it is ongoing. There is an increased focus on Out of Court Disposal outcomes relating to Hate Crimes.

## Royal Wootton Bassett CPT

	Number of Crimes	Change (number)	Change (%)
<b>Total</b>	29	6	26.1%
<b>Prejudice – Racial</b>	27	13	92.9%
<b>Prejudice – Sexual orientation</b>	2	-5	-71.4%
<b>Prejudice - Disability</b>	0	-2	-100.0%
<b>Prejudice - Religion</b>	1	1	0.0%
<b>Prejudice - Transgender</b>	0	0	0.0%

Year on year comparison October 2021 to September 2022 (note: an individual crime can be tagged with more than one prejudice type e.g. sexual orientation & transgender)

### Force Hate Crime (6 months to September 2022)





# Inspector: Louis McCoy

Inspector Louis McCoy will join the Royal Wootton Bassett Community Policing Team in January 2023. He will be permanently stationed at Royal Wootton Bassett and will have geographic responsibility towns of Cricklade, Malmesbury and Royal Wootton Bassett and the rural areas associated with those towns.

Inspector McCoy:

- I have served with Wiltshire Police since 2003 and gained promotion to Inspector in November 2019.
- I have worked all across the county (including Swindon) in response, licensing, neighbourhoods and custody.
- I am a public order commander, post incident manager, CBRN commander and CTSeCCo.
- I have previously worked in Royal Wootton Bassett in 2017-2018 and really enjoyed my time on the sector.
- As you can see from my photo, I am quite keen to lead by example from the front.
- I look forward to starting in January but will endeavour to meet you all beforehand.
- You can follow me on Twitter at @WiltspoliceLM



# Sergeant Jamie Ball, Update – Malmesbury

In May 2022 I was afforded the opportunity to lead the Neighbourhood Team for the Royal Wootton Bassett Sector.

I always knew that this opportunity would be on a temporary basis, covering maternity leave for Police Sergeant Katherine Smith who is due to return in early 2023.

Having served as a PC in Malmesbury between 2004 and 2009 it has been a great honour to have been given the opportunity to return to an area very close to my heart.

I have tried to meet as many people as possible in the past 7 months but wanted to provide an update in relation to a couple of areas:

## **Anti-Social Behaviour**

In July 2022 I conducted two street briefings for residents to attend and share their concerns. These were well attended and provided an opportunity for me to explain the planned problem orientated policing approach to tackle the reports as well as explaining the ongoing work we are doing with partner agencies to target individuals in the town and provide education and support where necessary.

Since these street briefings my officers have been conducting extensive enquiries following a number of incidents within the town. These enquiries have resulted in two youths being summonsed to Court in December for a range of offences. There are multiple ongoing investigations with relation to incidents in the town and I hope to provide a further update shortly

Statistics show that reported ASB within the town has fallen by 78% in the past three months compared to May – July and I am extremely encouraged by these results. We will continue to work hard to reduce ASB within the town.

Reporting of crime within the town is consistent with previous months.



# Sergeant Jamie Ball, Update – Malmesbury

## The Cost of Living Crisis

Wiltshire Police is linked into all 42 other forces via national structures under the National Police Coordination Centre (NPoCC) and proactively shares relevant information/intelligence relating to all public order and public safety thematic, including the risk of civil unrest.

We conduct risk assessments with the national centre independently to identify national and local higher risk / impact activities. Protest relating to the cost of living has occurred in Wiltshire, but this has been located in Swindon, was peaceful and didn't involve any disruption or disorder. At this time, there is no information to indicate civil unrest relating to the 'cost of living crisis' is to be expected.

In the case of any spontaneous large scale serious disorder, Wiltshire Police, like all forces nationally, has a detailed mobilisation plan which sets out how we would mobilise sufficient officers with the correct public order and public safety training to maximise the likelihood of bringing any disorder to a swift and safe conclusion and minimise the impact on the public. We currently have over 140 Police Officers specially trained in responding to public order and, if necessary, we are able to request the support of further specially trained police officers from other forces in the Region or Country.

Public Order and public safety is a specific thematic within the Police, and there is detailed guidance on tactics and command protocols governed by the College of Policing. Whilst the application of the tactics would be prescribed by the circumstances and so it is difficult to specifically specify here what the exact tactic or response would be on the ground. We would always seek to bring any incident under control safely, prioritising public safety and protecting our communities. The guidance and tactics are re-trained and refreshed frequently to specialist officers and commanders and updated regularly by the College, taking into account learning from previous incidents.

Jamie

# Local Priorities & Updates

Priority	Update
Anti-Social Behaviour	2x youths charged for a series of offences. Investigation of multiple incidents ongoing and ASB within the town remains a local priority.
Fly-Tipping	Ongoing issues with fly-tipping incidents around Malmesbury town and rural locations. Targeted patrols to identify individuals as well as Social Media campaign.
OP Staysail	Police Operation to prevent illegal car meets within rural Wiltshire Towns

# Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Royal Wootton Bassett Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>



# Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** –

[www.wiltsmessaging.co.uk](http://www.wiltsmessaging.co.uk)

## Follow your CPT on social media

- [Royal Wootton Bassett Police Facebook](#)
- [Royal Wootton Bassett Police Twitter](#)
- [Malmesbury Police Facebook](#)
- [Malmesbury Police Twitter](#)

Find out more information on your CPT area at: [www.wiltshire.police.uk](http://www.wiltshire.police.uk) and here [www.wiltshire-pcc.gov.uk](http://www.wiltshire-pcc.gov.uk)



The screenshot shows the Wiltshire Police website. At the top, there's a blue header with the Wiltshire Police logo and a search bar. Below the header is a navigation menu with links for 'Report', 'Tell us about', 'Apply or register', 'Request', and 'Feedback'. The main content area is titled 'Royal Wootton Bassett Area CPT'. Below the title, there's a paragraph of text: 'CPT Royal Wootton Bassett covers the areas of Royal Wootton Bassett, Malmesbury, Cricklade, Ashton Keynes and surrounding areas.' This is followed by contact information: 'To contact your CPT about a community-related matter, such as a school visit, then please email [RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk](mailto:RoyalWoottonBassettAreaCPT@wiltshire.pnn.police.uk). Please note that this mailbox is not monitored 24/7.' There's also a note about reporting crimes: 'You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)'. At the bottom, there's a link to a map: 'You see a map of crimes in the Royal Wootton Bassett area [by visiting www.police.uk](#)'.

## **Update for Wiltshire Area Boards**

October 2022

### **New health and care Integrated Care Partnership appoints Wiltshire Council Leader as Chair**

The Bath and North East Somerset, Swindon and Wiltshire Integrated Care Partnership (BSW ICP) has appointed Richard Clewer, the leader of Wiltshire Council, as its Chair.

The BSW ICP is a statutory committee formed by the Bath and North East Somerset Integrated Care Board (BSW ICB), which became a legal entity on 1 July, and local authorities in the BSW area.

The BSW ICP brings together the NHS, local government, the voluntary, community and social enterprise (VCSE) sector and other partners to focus on prevention, wider social and economic factors affecting people's health and reducing health inequalities.

It will develop an Integrated Care Strategy for local health and care services and advocate for innovation, new approaches and improvement to the way services are provided and run.

It will also make sure that local people have a key role in the design of the services they need now and in the future.

The appointment marks a significant step forwards for the development of the ICP as a forum to bring together a wide range of partners and organisations who each contribute their respective expertise and use their influence to develop a vision and strategy for health, care and wellbeing in Bath and North East Somerset, Swindon and Wiltshire.

Richard Clewer has been leader of Wiltshire Council since 2021. He is also Cabinet Member for Climate Change, Military Civilian Integration, Economic Development, Heritage, Arts, Tourism and Health and Wellbeing.

### **Neighbourhood Collaboratives Programme**

Co-developed by Wiltshire Alliance Partners, the Neighbourhood Collaboratives Programme aims to support neighbourhoods (based around Primary Care Network footprints) to establish collaborative groups who will work to improve health and wellbeing outcomes.

The Alliance will offer support to develop connections between organisations, community groups and services, with the aim of building stronger relationships with

communities. We will offer advice and tools to be able to develop solutions and improvements for concerns that matter to the people living locally.

Collaboratives will connect with each other to learn, develop, and succeed through the Wiltshire Collaborative, which will bring neighbourhood groups together. Collaboratives will not replace or duplicate any of the outstanding work happening in our communities but will seek to build on what is already happening, celebrating success, and helping to further improve the impact by working in broader partnership. This programme will work closely with other work streams and forums such as Community Conversations and Area Boards.

### **Winter planning and virtual wards**

As our System continues to experience unrelenting demand challenges and operational pressures, we are continuing to work with our partners to deliver existing demand management and capacity improvement plans.

One important aspect of our future plans is the delivery of a Virtual Ward model.

A virtual ward is a safe and efficient alternative to going into hospital for people who are acutely unwell. By being in their own home, people are enabled to recover and rehabilitate in familiar surroundings, which can be a benefit to people who become less orientated or less mobile in a hospital environment.

People are regularly reviewed by a multi-disciplinary team to ensure they receive the highest levels of care. Where appropriate, personalised digital technology such as healthcare apps, wearable symptom tracking devices and telephone, or video consultations may also be used by the team to remotely monitor the person's condition until they are well.

The virtual ward service in BSW will deliver a range of interventions, tailored to meet the needs of the individual, to help prevent hospital admissions and to accelerate discharge from hospital.

This is a developing model with pilot programmes currently underway across BaNES, Swindon and Wiltshire.

### **Covid-19 and flu vaccinations**

Adults over the age of 50 are being advised to have both the Covid-19 autumn booster jab and the seasonal flu vaccine to help stay protected throughout the cold winter months.

Both vaccines are free for people over the age of 50, Covid-19 vaccines continue to be available from the many well-established sites that have been involved in the



vaccination programme since its inception almost two years ago. These include Bath Racecourse, the Steam Museum in Swindon and Salisbury City Hall and can be booked via the National Booking System.

As of Wednesday 19 October, a total of 2,479,719 Covid-19 vaccines have been given out across Bath and North East Somerset, Swindon and Wiltshire.

This means that more than 80 per cent of all eligible people in the region have had at least one vaccine, and a further 77 per cent have received two.

People over the age of 50 can secure a flu vaccination through their GP practice or by visiting a participating community pharmacy. Some larger supermarkets and private high street chemists also offer a flu vaccination service, those not eligible for a free vaccine also have the option of paying for one.

### **Keep up to date**

Those wanting to keep up to date with developments with the BSW Integrated Care System can sign up to receive The Triangle - a monthly newsletter about the work of BSW Together. The public facing publication contains a mix of news and updates showing how the BSW ICS is working to improve the health and wellbeing of local people, tackle health and care inequalities and improve services for everyone. A sign-up form is available here <https://bswtogether.org.uk/news-events/the-triangle/>



## Helping you stay up to date with the latest changes in health and care

Providing information and signposting is a key part of our role at Healthwatch Wiltshire.

The advice and information pages on our website help people to stay up to date with the latest changes in health and social care.

The latest articles include:

- Know the signs and symptoms of seasonal influenza and who is eligible for a free vaccine in our [What you need to know about flu](#) guide.
- [Learn how NHS 111 can help you get the right treatment without a wait in A&E.](#)
- [Find out more about monkeypox](#) and

who can get a vaccine.

- [How to access mental health support if you are LGBTQ+.](#)

We also offer a wide range of help and advice on other issues including:

- [Downloadable guides](#) to mental health support in Wiltshire for both children and adults – created by our young volunteers and members of our [mental health forum](#).
- Plus details of [Wiltshire advocacy services](#), if you need help and support with the complaints process.

Find out more at [healthwatchwiltshire.co.uk/advice-and-information](http://healthwatchwiltshire.co.uk/advice-and-information)

### Advice and information

[View all](#)



#### What you need to know about flu

Know the signs and symptoms of seasonal influenza (flu) and who is eligible for a free vaccine.

28 September 2022



#### Think you need to go to A&E? Learn how NHS 111 can help you

The NHS wants to make it easier and safer for patients to get the right treatment when they need it, without...

28 September 2022



#### What is monkeypox and who can get a vaccine?

Find out the signs and symptoms of monkeypox, what to do if you think you have it and who is eligible for a...

8 August 2022



#### How to access mental health support if you're lesbian, gay...

Mental health problems are more common among lesbian, gay, bisexual and transgender (LGBTQ+) people. If you...

4 July 2022



**Briefing Note**  
**Cost of Living Update**  
**October 2022**

**Service:** *Leisure, Culture and Communities*  
**Further Enquiries to:** *Rhys Schell, Service Manager, Engagement and Partnerships*  
**Date Prepared:** 07/10/2022  
**Direct contact:** [rhys.schell@wiltshire.gov.uk](mailto:rhys.schell@wiltshire.gov.uk)

**Background**

As a council we are acutely aware of the pressures many people are already facing due to the increased cost of living, and the potential for these to grow over the autumn and winter period. Key information for residents can be found on the [cost of living](#) page on the Wiltshire Council website.

At [Cabinet on Tuesday 27 September](#), Wiltshire Council Leader, Cllr Richard Clewer set out how the authority is prepared for the significant challenges we and our communities expect to face over the autumn and winter. The Area Boards were highlighted as critical to our coordinated response given their local influence, extensive partnership networks and mobilising powers – as demonstrated during the COVID-19 pandemic.

**The role of Area Boards**

Each of the Area Boards represent unique communities and their approach to supporting the cost of living should reflect their in-depth understanding of the key local partners, volunteers and residents. There are a number of ways in which the boards may choose to support communities and we would encourage local ideas, initiatives and projects. Below are some examples of the ways in which all boards can support the cost of living in Wiltshire.

- **Data and intelligence gathering**

Each board is requested to undertake conversations with their key local stakeholders and residents to gain a detailed understanding of the impact of the cost of living. Area Boards can facilitate conversations or utilise existing meetings, networks and engagements to gather data and intelligence. The Strategic Engagement and Partnerships Manager will collate and report back the key local findings.

- **Warm spaces and community food provision**

Wiltshire Council is developing an interactive map that will enable residents to easily identify local warm spaces, food banks, community fridges and other low or no cost food provision. Wiltshire warm spaces can be existing, new, adapted or extended community provision that follows these principles:

- Welcoming, inclusive and open to the general public
- Safe with appropriate safeguarding, insurance and all appropriate policies in place.
- Non-judgemental, where everyone is treated equally, with dignity and respect.

- No cost or low cost to attendees.

Wiltshire's libraries will be offering access to warm spaces and signposting to both financial and practical support imminently and we are aware of a significant number of faith and community based organisations which are also making their buildings and activities welcoming and accessible warm spaces. Area Boards can encourage local organisations to complete the [warm spaces survey](#) to ensure their offer is on our interactive map. It would also be prudent to review the local offer within each community area to consider if further warm spaces could be developed.

There is also a Wiltshire Community Food Network in development, that aims to bring together leads from Wiltshire based food banks, community fridges and other low or no cost food providers. The ambition of this network is to strengthen the resilience of the community food offer and ultimately ensure that residents in need have access to low or no cost food in their community. A further survey is being imminently developed to capture this information.

We would encourage Area Boards to ensure all of their local warm spaces and local community food providers are registered on our interactive map, which will be live on the [cost of living](#) webpage soon. The Area Board may wish to review the local community food and warm spaces offer and discuss with local partners if any further provision is required.

- **Funding**

Area Boards are encouraged to prioritise the use of the older and vulnerable adult funding to cost of living projects and initiatives.

Wiltshire Council is also holding conversations with the community/voluntary sector and other partners, to look at enhancing and strengthening an already established local funding appeal. This funding aims to raise support directly for individuals in need as well as providing additional funding to charities and groups who provide a vital lifeline to communities in Wiltshire. More will be known on this shortly and we will update Area Boards in due course.

The above are examples of the ways in which Area Boards can support the cost of living for Wiltshire residents, however, we would strongly encourage Area Boards to review and consider further local projects and initiatives. The Strategic Engagement and Partnerships Manager will collate and report back the key findings and actions undertaken by the Area Boards.

**Briefing prepared by:** Rhys Schell, Service Manager, Engagement and Partnerships

**Report Date:** 07/10/2022

# Concerned about the rising cost of living?

These **organisations** and **websites** may be able to help:

**Age UK Wiltshire** - [www.ageuk.org.uk/wiltshire](http://www.ageuk.org.uk/wiltshire) 0808 196 2424

A local charity working in the community to support older people, their families and carers.

**Benefits calculators** - [www.gov.uk/benefits-calculators](http://www.gov.uk/benefits-calculators)

Lists the independent benefits calculators available to find out what benefits you could get and how to claim.

**Citizens Advice** - [www.citizensadvice.org.uk](http://www.citizensadvice.org.uk) 0800 144 8848

Provides advice about budgeting and the extra help you can receive if you're struggling with the cost of living.

**Community fridges** - [www.hubhub.org.uk/the-community-fridge](http://www.hubhub.org.uk/the-community-fridge)

A space where everyone can share surplus food. Hubhub coordinates the world's largest Community Fridge Network.

**Food banks** - [www.trusselltrust.org/get-help/find-a-foodbank](http://www.trusselltrust.org/get-help/find-a-foodbank)

Community organisations aimed at supporting people who cannot afford the essentials in life. The Trussell Trust supports a nationwide network of food banks that provide emergency food and support.

Ask library staff for a full list of Wiltshire food banks.

**FUEL** - [www.wiltshire.gov.uk/leisure/fuel-programme](http://www.wiltshire.gov.uk/leisure/fuel-programme)

A project that offers children that receive benefits related free school meals the opportunity to take part in fun activities and receive a meal during school holidays.

**Help for Households** - [helpforhouseholds.campaign.gov.uk](http://helpforhouseholds.campaign.gov.uk)

Discover what cost of living support you could be eligible for.

**Jobcentre Plus** - [www.gov.uk/contact-jobcentre-plus](http://www.gov.uk/contact-jobcentre-plus)  
0800 169 0190

If you're seeking work, you may be able to get six months of broadband through your local Jobcentre Plus.

**Money Helper** - [www.moneyhelper.org.uk](http://www.moneyhelper.org.uk) 0800 138 7777

A government-approved advice service providing money guidance.

**Ofcom** – [www.ofcom.org.uk/social-tariffs](http://www.ofcom.org.uk/social-tariffs)

Lists the cheaper broadband and phone packages (social tariffs) available.

**Warm and Safe Wiltshire** - [www.warmandsafewiltshire.org.uk](http://www.warmandsafewiltshire.org.uk)

Offers Wiltshire residents free and impartial energy saving advice via an advice line - **0800 038 5722**. Provides help relating to insulation, heating and draft proofing and advice on available grants and schemes.

**Wiltshire Council** - [www.wiltshire.gov.uk/worried-about-money](http://www.wiltshire.gov.uk/worried-about-money)  
0300 456 0100

Provides information about benefits and the support available.

**Wiltshire Family & Community Learning** - [workwiltshire.co.uk](http://workwiltshire.co.uk)  
01225 770478

Offers a range of courses, including ones on balancing budgets, saving energy and shopping for less.

**Wiltshire Libraries** - [www.wiltshire.gov.uk/libraries](http://www.wiltshire.gov.uk/libraries)

Libraries provide warm spaces with free access to books, newspapers, Wi-Fi and computers, plus printing for a small charge, and staff that can help to answer any queries you may have.

**Wiltshire Money** – [wiltshiremoney.org.uk/wiltshire-resources](http://wiltshiremoney.org.uk/wiltshire-resources)

Lists schemes that provide cost of living support (compiled by Wiltshire Citizens Advice).





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## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Item	Update	Latest Actions & Recommendations	Priority	Who
	<b>Date of meeting: 25<sup>th</sup> October 2022 Meeting Notes</b>				
<b>1.</b>	<b>Attendees and apologies</b>				
	Present:	Cllrs Elizabeth Threlfall, Gavin Grant, Chuck Berry, Martin Smith.  Steve Hind, Becky Chivers, Ellen Blacker, Peter Hatherell, Dai Davies, Caroline Minshell, Allison Collier, Chris Pope, Martin Evans, Phil Exton.			
	Apologies:	Stephen Leonard			
<b>2.</b>	<b>Notes of last meeting</b>				
		The minutes from the CATG meeting dated 12 <sup>th</sup> July 2022 are here  <a href="#">Area Boards</a>			
<b>3.</b>	<b>Financial Position</b>				

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>Budget 2022-23</b></p> <p>(a) £26,150.00 - LHFIG allocation 2022-23</p> <p>(b) £41475.41 - Underspend from 2021-22 (Inc. committed schemes)</p> <p>(c) £0.00 Area Board underspend</p> <p>(d) £0.00 - 3<sup>rd</sup> party Contributions TBC</p> <p>(e) <b>£67,625.41</b> Total Budget 2022-23 (a+b+c+d)</p> <p>(f) Committed /New schemes 2022/23 = £37,650.00</p> <p><b>Current Balance £29,975.41</b> (e-f)</p>			
<b>4.</b>	<b>Top Priority Schemes (Priority 1)</b>				
	<p><b>7-20-7</b> Submitted (08/10/20) Gloucester Road / Old Station Mews Malmesbury</p>	<p>Drop kerb request adjacent to Malmesbury Fire Station.</p> <p><a href="https://www.google.co.uk/maps">https://www.google.co.uk/maps</a></p> <p><b>07/09/21</b> Footway could be extended by approx. 20m on western side of Old Station Mews to enable crossing point to south of Kwik Fit. It is understood that the land required for the footway extension is owned by Wiltshire Council but not highway land so investigation required. The post box would also have to be moved.</p> <p><b>16/11/21</b> Land issue complications established and to be resolved if the decision is made to extend the footway. This will take time. SH to organise TEAMS meeting to discuss. Phil Exton, Gavin Grant, Elizabeth Threlfall to be invited.</p>	<p><b>25/10/22</b> Land issues still being resolved. Liaison with Royal Mail to move the post box being undertaken.</p> <p>Malmesbury TC to confirm 30% contribution.</p>		<b>1.</b>

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>08/02/22</b> Decision to continue in two phases. 1 Continue with dropped kerb crossings where possible. 2. Continue to progress issues to enable footway to be extended including land and moving post box.</p> <p><b>26/04/22</b> 3 way lights required for the sets of dropped kerbs near the fire station and currently in the Ringway programme for Feb 2023. If the land issues regarding the footway extension can be resolved then it is possible this could be undertaken at the same time.</p> <p><b>12/07/22</b> Land issues being progressed.</p>			
	<p><b>7-21-12</b> Sign / road markings on cycle route between Malmesbury / Sherston</p>	<p><b>08/09/20</b> Request by 'sustainable Sherston' to promote cycle link on Foxley Road between Malmesbury and Sherston (and vice versa). Refer to submitted document. Route signing, road markings etc. Approx. length 4.25km</p> <p><b>01/12/20</b> Outline design remains outstanding. Broad estimate of costs for cycle route direction signs and road markings along length £2000+ Suggest repeater signs and painted signage on the road are unnecessary. Consider at junctions only to reduce impact on local environment. Contribution to be requested from PC.</p> <p><b>22/06/21</b> 'Highways Improvement request' form required to enable scheme details to be logged and possible prioritisation.</p>	<p><b>25/10/22</b> Martin Smith confirms Sherston PC have approved design to be implemented. Works package and implementation to be progressed.</p>	1.	

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>8/02/22</b> Design work delegated. Not yet started due to other commitments.</p> <p><b>26/04/22</b> Design to commence in May.</p> <p><b>12/07/22</b> Discussion with Martin Smith undertaken. Design and costs being developed. Current estimate £6500.</p>			
<p><u>Issue 3699 / Issue 4260</u> <u>Issue 4677, 5602</u></p> <p>Junction layout at the Triangle War Memorial.</p> <p>Review of weight limit signs at entrances to Malmesbury.</p>	<p><b>26/04/22</b> SH to arrange site meeting to discuss the junction at The Triangle and in relation to the HGV issues in Gloucester St. (GG, ET, PE, SH)</p> <p><b>12/07/22</b> Site meeting undertaken. It was agreed that effective enforcement of the existing weight restriction was the initial way forward. Councillors to discuss with Police and consider 'lorry watch'.</p> <p>Town Council considering relocation of war memorial.</p> <p>Site meeting with Becky and Councillors to clarify maintenance issues along Gloucester St.</p> <p>Becky to arrange refresh of road markings at junction of Abbey Row with the 'Triangle'</p>	<p><b>25/10/22</b> Further complaints received regarding HGV's on the corner on Gloucester St.</p> <p>It is a long process to relocate the war memorial and the TC will continue with this.</p> <p>It was agreed to review the weight limit signs at the entrances to Malmesbury.</p> <p>A separate issue to be raised by Malmesbury TC to review the speed limit in Gloucester Road.</p>	1.		
<p><b>7-21-1</b> Sherston - Bollards, Church St (opposite Gray's garage)</p>	<p>Request for bollards. Large vehicles mount the footway to pass oncoming traffic.</p> <p><b>22/06/21</b></p>	<p><b>25/10/22</b> Further discussion undertaken. Low cost solution to install a flexible 'Jislon'</p>	1.		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	Submitted 14/2/.2021	<p>Bollard solution possible. Traffic Management costs could be expensive. SH to discuss with Ringway.</p> <p><b>16/11/21</b> Cost estimate approx. £3,000 Confirmation from Parish Council that 30% contribution is acceptable. Martin Smith to confirm style of bollard. This may affect cost. (Check whether any permissions are required for a conservation area.)</p> <p><b>08/02/22</b> As the work is within the highway, permissions from conservation officers are not required unless controversial.</p> <p><b>26/04/22</b> Bollard solution prioritised to be progressed. Add to <b>Priority 1 list</b></p> <p><b>12/07/22</b> Detail being considered. General concern within Highways about placing bollards closer than 450mm to edge of carriageway. Possible changes to footway. Further discussion required with Martin Smith.</p>	<p>bollard a few metres to the south of the entrance to Anthony Close, agreed by Sherston PC. PC contribution up to £1k agreed. Design and implementation to be progressed.</p>		
	<p><b>7-21-2</b> Ashton Keynes – Old Manor Farm, North End, SN6 6QR Road safety issue Submitted 1/1/2021</p>	<p><b>26/04/22</b> Issues associated with the Thames Path to be prioritised</p> <p>Hedge trimming Refresh of centre lines and consideration of cats eye replacement. Locations for pedestrian in road signs. Add to <b>Priority 1 list</b></p>	<p><b>25/10/22</b> Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £3500 Parish Council to agree approval and contribution. One particular tree obstructing visibility. BC to investigate.</p>	1.	



## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>12/07/22</b>            Signing and road marking proposal being developed. Existing hedge growth likely to affect sign locations. Extent of hedge trimming to be established once design proposal is available.</p>			
	<p><b>7-22-5</b>            B4042 Lea Top</p>	<p>Request for safety measures.</p> <p><b>26/04/22</b>            Check collision history. Consider tree trimming and warning signs. Possible bus shelter removal.            Add to <b>Priority 1 list</b></p> <p><b>12/07/22</b>            Site visit undertaken.            Signing and road markings being developed. Hedge growth prevents sign installation on approach from the west and cannot be removed until end of bird nesting season (March to end of August). Further discussion required on whether bus shelter is to be removed.</p>	<p><b>25/10/22</b>            Signing and road marking proposal developed and distributed for approval.</p> <p>Cost estimate £4500            Parish Council 30% contribution agreed.            BC to investigate hedge trimming.            PC queries regarding scheme proposal to be resolved.</p>	<b>1.</b>	
<b>5.</b>	<b>Other Priority issues</b>				
a)	<p><a href="#">6314</a> Lea village</p>	<p><b>16/11/21</b>            ET requested issue to remain on the tracker. ET discussing with Danny Everett from Wiltshire Council Drainage team.</p> <p><b>26/04/22</b>            ET to discuss with Danny Everett.</p> <p><b>12/07/22</b></p>	<p><b>25/10/22</b>            No Progress</p>		



## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		No progress			
b)	<b>7-20-9</b> Dauntsey, The Green to the junction with Brinkworth Road. Submitted 10/9/2020	<p>Footway request</p> <p><b>07/09/21</b> Site meeting undertaken. Maintenance to be undertaken asap by Matt Perrott Problem to be left on the tracker to form a substantive bid asap</p> <p><b>16/11/21</b> The Parish Council are progressing with SIDS and are awaiting agreed maintenance issues to be undertaken</p> <p><b>08/02/22</b> SID working well. Becky to discuss maintenance issues with Matt Perrott.</p> <p><b>26/04/22</b> Maintenance of 'SLOW' and edge markings on Becky's list.</p> <p><b>12/07/22</b> ET to discuss possible flattening of verges with Becky.</p>	<p><b>25/10/22</b> Flattening of verges undertaken.</p> <p>Issue to be CLOSED</p>		
c)	<b>7-21-6</b> The Dauntsey / Seagry Road south from Great Somerford running between Honey Acre Farm and Broadfield Farm. Submitted 21/9/20	<p>Request for speed limit change</p> <p><b>22/06/21</b> Metro count has been requested. Send SID process to Elizabeth Threlfall.</p> <p><b>07/09/21</b> SID process sent to Elizabeth Threlfall. Possible extension of speed restricted area in the future. PC to consider and discuss with ET</p>	<p><b>25/10/22</b> Waiting for Traffic Survey information.</p>		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		<p><b>16/11/21</b> Not suitable for a 30mph limit. A speed limit review to assess for suitability would cost £2500.</p> <p><b>08/02/22</b> Parish Council to submit a Traffic Survey Request form for a metro count.</p> <p><b>26/04/22</b> Traffic survey counts still to be undertaken. PC requests for verge Planter box details and locations will have to be approved by Becky Chivers.</p> <p><b>12/07/22</b> No progress</p>			
d)	<p><b>7-21-8</b> Brinkworth, Causeway End – Submitted 29/6/21</p>	<p>Request for speed limit review</p> <p><b>16/11/21</b> SH reviewed placement of 30mph signs and confirmed they are correct. A speed limit review would cost £2500 and could result in removal of 50mph limit on B4042.</p> <p><b>26/04/22</b> Derestricted speed limit concern at Causeway End on the lane that leads to the byway connecting to Shoemaker Lane.</p> <p><b>12/07/22</b> ET to discuss with Parish Council.</p>	<p><b>25/10/22</b> Issue to be CLOSED</p>		
e)	<p><b>7-21-10</b> Brokenborough – pedestrian safety Submitted 2/8/21</p>	<p>Replace road markings- edge lines and ‘SLOW’ markings. 20mph limit Restriction to HGV’s</p> <p><b>16/11/21</b> SH discussion with MS 20mph limit could be considered.</p>	<p><b>25/10/22</b> Issue to be CLOSED</p>		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

		The cost of the assessment is £2500. Martin Smith to discuss with PC. <b>26/04/22</b> Discussion with Martin Smith and PC required. <b>12/07/22</b> Refresh of existing road markings can be undertaken if PC raise a request on 'MyWilts' online reporting.			
f)	<b>7-22-2</b> Sherston – approach speeds	20mph assessments, gateways, loading bay outside Coop. PC to discuss village gate locations and details with Becky Chivers. <b>12/07/22</b> Becky is liaising with PC	<b>25/10/22</b> Site meeting to be undertaken – Becky Chivers/ Martin Smith		
g)	<b>7-22-4</b> Malmesbury – Old Alexander Rd/ Park Road	Request to reduce width of junction. <b>26/04/22</b> Outcome of planning application in September will help to decide how to proceed. <b>12/07/22</b> No action at present	<b>25/10/22</b> Issue to be CLOSED		
h)	<b>7-22-6</b> Corston, A429 junction with Mill Lane.	Road safety on bend on approach from Malmesbury. <b>12/07/22</b> PC considering a SID	<b>25/10/22</b> Mounting SID on lighting column is ok but shouldn't be connected to electrics.		
<b>6.</b>	<b>New Issues submitted since previous meeting</b>				
	<b>7-22-8</b> Lea and Cleverton PC - The Spinney access to B4042	Request to move 30mph sign further out towards Lea.	<b>25/10/22</b> It is not appropriate to change position of 30/40mph limits at this location.		

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

			<p>Separate non-LHFIG visibility issue with substation position. Scheduled improvement to signing and lining at LEA Top should influence vehicle speeds here.</p> <p>Issue to be <b>CLOSED</b></p>		
	<b>7-22-9</b> Brinkworth – Bridleway 50	Request for £1500 funding to improve part of the bridleway.	Lay scalplings. Stephen Leonard (Wiltshire Council Rights of Way) to be involved. 30% PC contribution agreed. Raise to <b>Priority 1</b>		
	<b>7-22-10</b> Little Somerford – RoW 7,9 and 10	Request to replace 10no. stiles with self closing gates to promote easier access.	Agreed in principle but exact costs of gates to be confirmed including delivery (total approx. £2000) Stephen Leonard to be involved to secure licenses and supervise installation by footpath group. PC agreed contribution of around £600. Raise to <b>Priority 1</b>		
	<b>7-22-11</b> Little Somerford – raised footway	Request to repair raised footway, currently unusable between Little Somerford and Great Somerford.	Site meeting to be arranged SH/ ET/ BC.		
	<b>7-22-12</b> Brokenborough – footpath gate.	Request to replace of old footpath stile with kissing gate.	Stephen Leonard to be involved. Cost of kissing gate approx. £400 plus VAT. 30% PC contribution to be agreed.		
<b>7.</b>	<b>Other items -</b>				

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

	<ol style="list-style-type: none"> <li>1. Malmesbury, Gloucester St – HGV issue. Discussed in conjunction with solutions for the ‘Triangle’.</li> <li>2. Reminder that all Highways Improvement Requests should be sent to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a> otherwise they may get overlooked. The link to raise an issue is here <a href="#">Local Highway and Footway Improvement Groups - Wiltshire Council</a></li> <li>3. Malmesbury TC/ Gavin Grant issue with some existing lighting columns in Malmesbury not suitable for installation of CCTV and that if a new column is installed it is understood funding would have to come from LHFIG. SH to discuss with David Thomas.</li> <li>4. Schemes that are greater than the cost of the LHFIG budget can be assessed for possible submission as Substantive Schemes once agreed through the LHFIG.</li> </ol>
8.	<p><b>Agreement of Priority 1 schemes</b> Note: Issues which are ‘Greyed out’ indicate approved schemes which are progressing towards implementation. Schemes Highlighted in yellow require Area Board approval)</p> <ol style="list-style-type: none"> <li>1. Gloucester Rd/ Old Stn Mews – initial dropped kerbs. Cost estimate £4000 (LHFIG £2800, Malmesbury TC £1200) plus additional footway to be considered</li> <li>2. Malmesbury to Sherston cycle route signing. Cost estimate £6500 (LHFIG £4550, Sherston PC £1950).</li> <li>3. 7-21-1 Sherston, Church Street proposed bollards. Cost estimate being reviewed.</li> <li>4. 7-21-2 Ashton Keynes – Issues associated with Thames Path crossing of the B4696.</li> <li>5. 7-22-5 B4042 Lea - safety measures to be considered.</li> <li>6. Review of weight limit signs at entrances to Malmesbury.</li> <li>7. 7-22-9 Brinkworth – Bridleway 50, lay scalplings. Cost Estimate £1500 (LHFIG £1050, Brinkworth PC £450)</li> <li>8. 7-22-10 Little Somerford – Replace 10no. stiles with self closing gates. Cost estimate £2000 (LHFIG £1400, PC £600)</li> </ol>
9.	<p><b>Date of Next Meeting:</b></p>

## MALMESBURY LOCAL HIGHWAY AND FOOTWAY IMPROVEMENT GROUP (LHFIG) ACTION TRACKER

Tuesday 24<sup>th</sup> January 2023

### Malmesbury Community Area Transport Group

#### Highways Officer – Steve Hind

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Malmesbury Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Malmesbury Area Board will have a remaining Highways funding balance of £29975.41.

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

#### 6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.







<b>Report To</b>	<b>Malmesbury Area Board</b>
<b>Date of Meeting</b>	<b>Tuesday, 29 November 2022</b>
<b>Title of Report</b>	<b>Malmesbury Area Grant Report</b>

## Purpose of the Report

- To provide detail of the grant applications made to the Malmesbury Area Board. These could include; community area grants, health and wellbeing, young persons grants and Area Board initiatives.
- To document any recommendations provided through sub groups.

## Area Board Current Financial Position

	Community Area Grants	Young People	Health and Wellbeing
<b>Opening Balance For</b> <u>2022-23</u>	£ 17,219.00	£ 14,679.00	£ 7,700.00
<b>Awarded To Date</b>	£ 11,047.50	£ 1,126.00	£ 3,436.25
<b>Current Balance</b>	£ 6,171.50	£ 13,553.00	£ 4,263.75
<b>Balance if all grants are agreed based on recommendations</b>	£ 2,671.50	£ 9,643.00	£ 1,901.75

## Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG832</a>	Community Area Grant	Cross Hayes Preschool	Cross Hayes Preschool Outdoor Shelter	£6000.00	£3000.00
<p><b>Project Summary:</b>  <b>Cross Hayes Preschool, a local preschool charity, has recently moved premises within Malmesbury and continues as the only preschool in the town serving the population of Malmesbury. We take all children who apply (availability permitting), and care for many vulnerable children, some of whom have learning difficulties or behavioural issues. The new setting, whilst it works really well in many ways, has no shelter in the outside area. It has an indoor room, but otherwise no separate space to use with a door which can be shut. We currently serve 40 families in Malmesbury. Being able to get outside in all weathers is crucial to all of our children, but particularly those with behavioural and developmental challenges, who respond particularly well to fresh air and a well-timed change in location when they are feeling stressed. We see a sheltered outdoor area as an outdoor classroom where we can explore nature with our children come rain or shine, a place for distressed or worried little people to find tranquility and let off steam and an important option when someone may need some quiet time away from the group with a trusted adult. We have got several quotes for the simple task of putting up a shelter attached to our wall outside the side entrance to the building. This doesn't require planning permission (it won't be high enough). What we plan is a light shelter (roof) extending from the wall so that people in this area do not get wet if it rains. We shall also need hard-standing flooring/decking, and windbreaks around the side of the Pergola shelter, however we intend to fundraise for these items separately. We have permission from the owner of the building, The Athelstan Trust, to pursue this improvement for the benefit of our children.</b></p>					
<a href="#">ABG846</a>	Community Area Grant	Malmesbury Morris	Malmesbury Morris Dancers	£5750.00	£500.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  Malmesbury Morris is such a visual entertainment that we would like to use funding to help maintain our appearance by having some new costumes made. The current costumes have been handed down over the last 18 years and are now decidedly tatty. New outfits would enable us to continue to provide the visual experience we have maintained over the years and help carry the tradition of morris dancing forward. We are proud and keen to highlight the fact we are from Malmesbury and will continue to use the red, gold and white colours of the Malmesbury crest in our design. Funding would help to buy new original design waistcoats and skirts.</p>					
<a href="#">ABG868</a>	Older and Vulnerable Adults Funding	The Kings Church Malmesbury	Keep Warm at Kings	£600.00	£450.00
<p><b>Project Summary:</b>  We would like to offer a warm environment where people can have chat and teas or coffees, do their own craft or play board games, watch a film, read, have warm soup at lunchtime, have internet access for a while on a Friday.</p>					
<a href="#">ABG870</a>	Older and Vulnerable Adults Funding	M and VCAP	Warm Spaces and Winter Support	£4712.00	£1912.00
<p><b>Project Summary:</b>  MVCap are supporting a cross community project, to help alleviate the 'Cost of Living' crisis this winter, as we have already and anticipate more and more people will be seeking help. The Mayor of Malmesbury, Cllr. Kim Power, together with the Malmesbury Wiltshire Councillor and Deputy Mayor, Cllr. Gavin Grant, ourselves and others, are liaising with local groups, organisations and churches to consolidate a plan to make warm spaces and food available during the Winter months. This is either through the provision of additional sessions or to expand what already takes place and with the option of food, which may not be available currently. It is envisaged this will roll out from the start of November. Those involved so far are Malmesbury Abbey, The Kings Church, The United Reformed Church, St. Aldhelm's Church, Luncheon Club at the Town Hall, Riverside Community Centre, groups from the Library and Activity Zone, Malmesbury Seniors Group. Saturday Friends. Information about applying for help re energy and other costs is also being made available, as will the Foodbank, Community Fridge and a new Coatbank, but the main aim is to provide a free warm place to be outside of the home and also free food, to help local people cope with this crisis. Funds are being sought to help with some of these activities, mainly to cover additional food costs, equipment costs (thermos flasks and the like), additional heating costs which are not within the scope of individual groups or organisations. So we are requesting one grant, which will be dispersed that would be support for the following: Malmesbury Abbey - costs of providing food and drink open hours, where they will be open to provide a warm space. N.B. No Volunteer time is included as currently volunteers are already in the Abbey for visitors, however more volunteers may be required to support their offering. United Reformed Church – 'Thermal Thursdays' mainly aimed at older people, but all welcome to come along 9am to 1.30pm on Thursdays, costs of providing free food and drinks for lunches and extra heating charges. Riverside Community Centre - Coatbank, which is being organised by HEALS of Malmesbury, being set up free of charge and Riverside Community Centre are providing free space. Costs to provide free drinks and food. Costs to have posters and leaflets printed to advertise the venues available.</p>					
<a href="#">ABG851</a>	Youth Grant	The RISE trust Youth	Malmesbury safe space and outreach project	£8020.00	£3910.00
<p><b>Project Summary:</b>  During Covid RISE trust youth team began to deliver street based outreach for young people. As we have come out of Covid we are still delivering 1 night of street based outreach and also on Friday night we have moved indoors and created safe space project, The aim to ensure that young people in Malmesbury can go to a safe space receive youth outreach, enjoy a space they feel welcome and a sense of belonging and have a snack. Currently Our detached team reach around the 10-15 young people mark- weather and time of year this does change. The safe space project reaches 10-15 young people, we are hoping to reach more young people as the service continues to grow. RISE youth workers, are trained in mental health first aid, carry a range of supportive items for young people to access such as food/snack packs, sanitary items, games and first aid equipment. RISE youth workers are able to effectively signpost young people and then offer 1-1 community mentoring sessions to ensure that young people who need this are fully supported. We have supported young people with a range of topics, such as mental health, access to food and know where to go next, helped with homework, healthy relationships, deescalating conflict, reflective engagement of impact of ASB behavior and r supported home safely when welfare concerns have arisen. Working with partners and local police we are able to support young people to be safer and to make better choices. This grant is to support our project for nights a week over the next 26 weeks.</p>					

## 1. Background

Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:

- Community Area Grants (capital)
- Young People (revenue)
- Health and Wellbeing (revenue)

The Area Board will be advised of the funding available prior to their first meeting of each financial year.

## 2. Main Considerations

2.1. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors need to consider any recommendations made by sub groups of the Area Boards.

## 3. Environmental & Community Implications

Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

## 4. Financial Implications

Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

## 5. Legal Implications

There are no specific legal implications related to this report.

## 6. Human Resources Implications

There are no specific human resources implications related to this report.

## 7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

## 8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

No unpublished documents have been relied upon in the preparation of this report.

## Report Author

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